

Instructions for Land Division Application Doyle Township, Schoolcraft County, State of Michigan

1. The parent parcel is the parcel from which the new piece of land will be divided. The new “daughter” parcel will be assigned its own parcel number.
2. The legal description can be obtained from the deed for the parent parcel, or from the Township Assessor. Do not simply supply a street address.
3. The property owners are listed on the deed for the parent parcel.
4.
 - A. How many “daughter” parcels will be created in this division?
 - B. Circle, or describe the intended use for the daughter parcel(s).
 - C. The “width” is measured either along the street, or deeded easement, the depth must be at least 4 times the width.
 - D. Provide this measurement in feet.
 - E. Calculate by multiplying width X depth, or provide a surveyor’s estimate of the area.
 - F. How do you access the daughter parcel(s). “Landlocked” parcels create serious problems.
 - G. This applies to “new” forms of access, not existing named or numbered roads.
 - H. This is best done by a surveyor since it will become the description for the new parcel.
5. Please indicate how the deed will provide for future divisions of the daughter parcel(s) if any, also be certain the deed for the new parcels includes this restriction.
6. Please check as appropriate
7. Please provide a “perc” test if required in this section. The test must be performed by the appropriate Schoolcraft County Health agency.
 - A. Contact the Township Assessor for assistance or clarification on any of these items.
 - B. This only applies if there is no direct access to an established (named or numbered) road.
 - C. This will be found in the deed for the parent parcel

Be certain to sign and submit all documentation and the check to the Township Assessor. The information is due 2 weeks prior to the Township Board’s monthly meeting; please check with the Township Assessor for date and time of the Township Board meeting . Late submissions will be held until the next month’s meeting. While your presence at the meeting is recommended, it is not required. You will be notified by mail of the decision of the Township.

**LAND DIVISION APPLICATION FORM FOR
THE TOWNSHIP OF DOYLE, SCHOOLCRAFT COUNTY,
STATE OF MICHIGAN**

Approval of a division of land is required before it is sold, when the new parcel is less than 40 acres and is not just a property line adjustment. This form is designed to comply with Section 108 and 109 of the Michigan Land Division Act (formerly the subdivision control act P.A. 288 of 1967 as amended-particularly 1996 and P.A. 87 of 1997, MCL 560 et. Seq.) Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.

You must answer all questions and include all attachments, or this will be returned to you. This form must be submitted to the assessor at least two weeks prior to the month in which it will be considered by the township board, or it will not be submitted until the following month. It is best that this submission be made two weeks prior to the first of the month. You need not be present at the meeting at which your request will be reviewed, but are welcome, and encouraged, to attend. Land division applications that meet all requirements will be presented to the board at the monthly meeting for township approval.

Mail, or deliver this form and all attachments to:
Doyle Township Assessor Joseph L. Maki, MAAO, SAB License # R-5621, MCPPE 1982
1701 Lake Shore Drive, Gladstone, MICH 49837
Cell (906) 280-4372 Joe
E-mail jmaki4215@sbcglobal.net
Fax available on request

**LAND DIVISION APPLICATION FORM FOR
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1. PARENT PARCEL ID # 77-001 _____

2. PARENT PARCEL LEGAL DESCRIPTION (ATTACH A COMPLETE COPY IF LENGTHY)

3. PROPERTY OWNERS NAMES (USE BACK IF MORE SPACE IS NEEDED):

NAME _____

ADDRESS (ES) _____

PHONE # _____

4. PROPOSED DIVISION TO INCLUDE THE FOLLOWING:

A. NUMBER OF NEW PARCELS _____

B. INTENDED USE (RESIDENTIAL, COMMERCIAL, INDUSTRIAL, OTHER) CIRCLE ONE AND PLEASE NOTE:
RECREATIONAL USE QUALIFIES THE PROPERT AS RESIDENTIAL- (describe "other" on back)

C. EACH PROPOSED PARCEL IF 10 ACRES OR LESS, HAS A DEPTH TO WIDTH RATIO OF 4 TO 1 (IN FEET) OR _____ TO _____ AS PROVIDED FOR BY ORDINANCE.

D. EACH PARCEL HAS A WIDTH OF _____ FT (NOT LESS THAN REQUIRED BY ORDINANCE)

E. EACH PARCEL HAS AN AREA OF _____ SQ. FT. (NOT LESS THAN REQUIRED BY ORDINANCE).

F. THE DIVISION OF EACH PARCEL PROVIDES ACCESS AS FOLLOWS (DESCRIBE):

- FRONTS ON EXISTING PUBLIC ROAD NAMED _____

- A NEW PUBLIC ROAD TO BE NAMED _____

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- A NEW PRIVATE ROAD TO BE NAMED _____

G. DESCRIBE OR ATTACH A LEGAL DESCRIPTION OF PROPOSED NEW ROAD, EASEMENT OR SHARED DRIVEWAY

H. DESCRIBE OR ATTACH A LEGAL DESCRIPTION OF EACH PROPOSED NEW PARCEL

5. FUTURE DIVISIONS BEING TRANSFERRED FROM THE PARENT PARCEL TO ANOTHER PARCEL. INDICATE NUMBER TRANSFERRED _____ (SEE SECTION 109 (2) OF STATUTE). MAKE SURE YOUR DEED INCLUDES BOTH STATEMENTS AS REQUIRED IN 109 (3 & 4) OF THE STATUTE.

6. DEVELOPMENT SITE LIMITS (CHECK EACH REPRESENTING CONDITION WHICH EXIST ON THE PARENT PARCEL):

- WATERFRONT, RIVER, LAKE, POND, ETC.**
- INCLUDES WETLANDS WITHIN A FLOOD PLANE**
- INCLUDES A BEACH**
- IS ON MUCK SOILS KNOWN TO HAVE SEVERE LIMITATIONS FOR ONSITE SEWAGE SYSTEMS.**

7. PARCELS OF LESS THAN ONE ACRE IN SIZE MUST FURNISH PROOF OF SOIL SUITABILITY FOR SEPTIC SYSTEM, (PERC TEST).

8. ATTACHMENTS; ALL OF THE FOLLOWING MUST BE INCLUDED. LETTER ATTACHMENTS AS SHOWN.

A. SCALE DRAWINGS FOR PROPOSED DIVISIONS OF PARENT PARCEL SHOWING:

- 1. CURRENT BOUNDARIES AS OF MARCH 31, 1997 AND,**
- 2. ALL PREVIOUS DIVISIONS MADE AFTER MARCH 31, 1997 (INDICATE WHEN MADE, OR NONE) AND,**
- 3. PROPOSED DIVISIONS AND,**
- 4. DIMENSIONS OF PROPOSED DIVISIONS, AND,**
- 5. EXISTING AND PROPOSED ROAD/EASEMENT, RIGHT-OF-WAYS AND,**

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6. EASEMENTS FOR PUBLIC UTILITIES FROM EACH PARCEL THAT IS A DEVELOPMENT SITE TO EXISTING PUBLIC UTILITY FACILITIES AND

7. ANY EXISTING IMPROVEMENTS (BLDGS, WELLS, SEPTICS, DRIVEWAYS, ETC.) AND

8. ANY OF THE FEATURES CHECKED IN # 6.

B. INDICATION OF APPROVAL, OR PERMITS FROM SCHOOLCRAFT COUNTY ROAD COMMISSION OR RESPECTIVE CITY/VILLAGE STREET ADMINISTRATOR THAT A PROPOSED EASEMENT PROVIDES VEHICULAR ACCESS TO AN EXISTING ROAD OR STREET MEETS APPLICABLE LOCATION STANDARDS.

C. A COPY OF ANY RESERVED DIVISION RIGHTS (SEC. 109(4) OF THE ACT) IN THE PARENT PARCEL.

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AFFIDAVIT AND PERMISSION

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with conditions and regulations provided with this parent parcel division. Further, I agree to give permissions for officials of the municipality, county, township and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection. Finally, I understand this is only a parcel division which conveys certain rights under the applicable local land division ordinance and the State Land Division Act (formerly the subdivision control act P.A. 288 of 1967, as amended (particularly by P.A. 87 of 1997, MCL 560 101 et. Seq.) and does not include any representation or conveyance of rights in any other statute, zoning ordinance, deed restriction or other property rights. Finally, even if this division is approved, I understand local ordinances and the State Acts change from time to time, and if changed, the division made here must comply with the new requirements (apply for division approval again) unless deeds representing the approval are recorded with the Register of Deeds or the division is built upon before the changes to the law are made.

Applicant(s) signature(s) _____

Property owner's signature(s) _____

Date: _____

Do not write below this line — for office use only

Reviewer's action _____ approved. Your request for a land division under the Michigan Land Division Act, 1967 P.A. 288 as amended (the Act) has been approved, according to the requirements of such law, and based upon the representations contained in your application for a division.